

SALT CREEK RURAL PARK DISTRICT
REGULAR MEETING
JUNE 10, 2008

The Regular Board Meeting of the Salt Creek Rural Park District was held on Tuesday, June 10, 2008, in the administration building at Rose Park. President Wiesenmayer called the meeting to order at 7:00 p.m. On roll call the following were present:

Ilene Wiesenmayer - President
Cliff Hall – Vice-President
Drew Burbidge - Secretary
Michael Reiss - Treasurer
Shirley Eichaker - Commissioner

ABSENT: Don Granell – Commissioner
Doug Postma - Commissioner

STAFF: Patricia Hermann - Director
Diane Hilgers – Superintendent of Recreation
Tom McDonald – Golf & Maintenance Superintendent
Pegi Fiedler – Recording Secretary
Robert Bush - Attorney

Commissioner Eichaker moved, seconded by Commissioner Burbidge, to approve the current agenda. The motion carried unanimously on a voice vote. Approval of Agenda

There were no guests present. Intro. Of Guests

Commissioner Burbidge moved, seconded by Commissioner Hall, to approve the Minutes of the Regular Meeting of May 13, 2008 with one change: Page 3, paragraph 2, “Commissioner McDonald” should be replaced with “Superintendent McDonald.” The motion with changes carried unanimously on a voice vote with one abstention. Commissioner Burbidge moved, seconded by Commissioner Reiss, to approve the Executive Session Minutes (to remain privileged) of May 13, 2008. The motion carried unanimously on a voice vote. Commissioner Hall moved, seconded by Commissioner Burbidge, to approve the Minutes of the Special Meeting of May 20, 2008. The motion carried unanimously on a voice vote. Approval of Minutes

There was no attorney report. Atty. Report

There was no May Treasurer’s Report due to conversion process to Quick Books. Treasurer’s Report

Commissioner Eichaker moved, seconded by Commissioner Burbidge, to approve Warrant #1 & Prepay #2. The motion carried on a roll call vote as follows: Warrant #1
Prepay #2

AYES: Commissioners Wiesenmayer, Hall, Burbidge, Reiss, Eichaker

NAYS: None

ABSENT: Commissioner Granell, Postma

ABSTAIN: None

Commissioner Eichaker inquired whether the Park District had received any compensation from former consul as discussed previously by the Board. Director Hermann stated that there has been no correspondence from former consul. Attorney Bush stated that after final payment is sent to former consul, all pertinent records should be forwarded to the Park District. Former Consul

Director Hermann stated that the new personnel policy has been put into effect. Kathy Kotrba is documenting all compliance papers, etc. The phone system still has some glitches that need to be worked out. Volunteers for the Triathlon are still needed. The fishing derby on June 7 went very well. Superintendent Hilgers still needs volunteers for the 4th of July parade. Camp started on June 9th. Twin Lakes catering and concessions are going very well. On June 3, 300 lunches were served to students from Winston Campus. Commissioner Burbidge inquired whether there has been any repercussions from former commissioners regarding benefits. Director Hermann stated she has not received any feedback. Commissioner Hall inquired about renters for 616 S. Williams. Superintendent McDonald responded that there is staff from the maintenance department renting the house and at this point, the house is rented for the rest of the summer. There has been no correspondence from the past renters. Operational Reports

Commissioner Hall stated that there will be a discussion on potential questions for the focus groups after the meeting. Focus Groups

No unfinished business

Commissioner Hall moved, seconded by Commissioner Eichaker, to approve RCP (I-Parks) insurance renewal. The motion carried on a roll call vote as follows: RCP Insurance Renewal
AYES: Commissioners Wiesenmayer, Hall, Burbidge, Reiss, Eichaker
NAYS: None
ABSENT: Commissioner Granell, Postma
ABSTAIN: None

Commissioner Burbidge moved, seconded by Commissioner Reiss, to approve Prevailing Wage Ordinance #08-03. . The motion carried on a roll call vote as follows: Prevailing Wage ORD #08-03
AYES: Commissioners Wiesenmayer, Hall, Burbidge, Reiss, Eichaker
NAYS: None
ABSENT: Commissioner Granell, Postma
ABSTAIN: None

A discussion took place regarding accounting procedures and the annual audit. Director Hermann stated that our current accountant has been very helpful to her but has not responded to the bookkeeper in a timely manner. She stated that the Park District needs accounting assistant on a daily basis if needed. She also stated that she has asked for a proposal for the audit and has never received one. Attorney Bush stated that normally, the accountant does not perform the audit. The accountant gives information to the auditor who can then report to the Board regarding accounting procedures. Commissioner Hall moved, seconded by Commissioner Eichaker, to approve staff obtain proposals for a new accountant and an RFP for a new auditor. The motion carried unanimously on a voice vote. Accounting Annual Audit

Director Hermann stated that she needs to know what commissioners want to attend the NRPA Congress in October in Baltimore by the end of June. She has already reserved some rooms. She also stated that she needs to know who would like to participate in the IAPD Legislative Golf Outing on July 24. Volunteers are also needed. Ben and Ryan are helping at the event. Commissioner Eichaker stated she will volunteer.

Commissioner Eichaker moved, seconded by Commissioner Hall, to adjourn the Regular Meeting at 8:00pm. The motion carried unanimously on a voice vote.

Drew O. Burbidge, Secretary

Ilene Wiesenmayer, President